

Sector	Occupation	Average Annual Openings	2008 NYC Employment	Median Starting Salary	Median Salary	% Without HS/HSE Diploma	% With Only HS/HSE Diploma	Required Degree	Required Training/Certification/Licensing
Healthcare	Pharmacy Technician	270	4,850	\$23,330	\$34,530	2.50%	27.80%	HS/HSE (preferred)	Short-term on-the-job training is offered to pharmacy retail workers; Some major pharmacy chains prefer applicants who passed the National Pharmacy Certification Board test; community colleges offer a 120-hour certification program
	Certified Nurse Assistant, Patient Care Technician	880	41,440	\$28,910	\$35,430	N/A	N/A	HS/HSE	A 100-hour approved training program is required; most programs are 120-130 hours; Must pass competency exam; Patient Care Technicians usually must have certifications in EKG, phlebotomy, and cardiopulmonary resuscitation
	Medical Assistant	260	8,430	\$25,510	\$32,360	4.80%	29.06%	HS/HSE	Certification not legally required but is preferred; 6 months to 2 years training depending on additional skills taught
Telecommunications and Utilities	Telecommunications Equipment Installer and Repairer	110	5,930	\$46,110	\$69,560	3.10%	31.70%	HS/HSE	5 weeks to 3 months training preparing for Building Industry Consulting Service International installation certification is preferred; Cable installers must have a driver's license
	Telecommunications Line Installer and Repairer	110	7,070	\$43,310	\$69,880	4.90%	41.10%	HS/HSE	5 weeks to 3 months training preparing for Building Industry Consulting Service International installation certification is preferred; Cable installers must have a driver's license
	General Utility Worker	140	3,740	\$36,442	\$73,800	7.20%	46.60%	HS/HSE	Training is provided by utility; Must have 10th grade reading and math skills; Con Ed requires a driver's license
	Meter Reader	100	1,460	\$29,990	\$42,090	6.10%	45.20%	HS/HSE	Short-term on-the-job training provided by utility
Property Maintenance	Maintenance and Repair Worker-General	700	31,647	\$27,000	\$41,680	14.20%	42.80%	none	Classroom training in carpentry, electric, tiling is recommended; Training programs range from 180 to 210 hours
	Janitor and Cleaners (except Maids and Housecleaners)	1700	90,190	\$18,460	\$30,870	29.30%	44.80%	none	Short-term vocational training preferred
	Landscaping and Groundskeeping Worker	230	11,580	\$22,750	\$33,480	40.70%	34.40%	none	Short-term on-the-job training
Transportation	Truck Drivers, Light and Delivery Services	370	20,250	\$19,960	\$33,930	19.40%	49.40%	none	Class B commercial driver's license and at least two years of driving with a regular Class D license is required
	Cargo and Freight Agent	70	2,830	\$27,830	\$41,630	3.70%	35.80%	none	Moderate on-the-job training; driver's license required
	Paratransit Driver	620	933	\$22,800	\$36,700	15.00%	36.70%	none	Requires a Class C commercial driver's license with a passenger endorsement; To qualify must have a regular Class D driver's license for at least three years with no more than four points and pass a written test and road test; Vocational training not required but will facilitate placement
Office and Administrative Support	Customer Service Representative	2,190	64,270	\$24,470	\$37,310	4.50%	30.50%	HS/HSE	Vocational training covering oral and written communications, organizational skills, keeping accurate records and keyboarding is preferred
	Clerk: Bookkeeping, Accounting, and Auditing	710	58,930	\$29,100	\$41,880	3.30%	32.90%	HS/HSE (preferred)	Short-term vocational training (preferred)
	Clerk: Office and General	1,460	91,400	\$19,080	\$28,770	4.30%	34.50%	HS/HSE (preferred)	Short-term vocational training (preferred)
	Clerk: Receptionist and Information Clerk	1,240	38,100	\$21,040	\$29,910	4.70%	39.50%	HS/HSE (preferred)	Short-term vocational training (preferred)
	Miscellaneous Clerk Occupations	1,210	43,920	\$19,630 - \$33,940	\$30,200 - \$42,200	6.43%	36.65%	HS/HSE (preferred)	Short-term on-the-job training/Short-term vocational training
	Computer Support Specialist	560	18,930	\$37,220	\$55,900	1.00%	12.50%	HS/HSE	Requires A+ computer technician certification and 10th grade math and reading skills; Training programs generally run for approximately five months
	Bill and Account Collector	170	6,810	\$29,160	\$40,130	4.40%	33.60%	none	Short-term on-the-job training
Retail Trade	Retail Salesperson	3,080	109,260	\$17,040	\$21,950	7.50%	32.00%	none	Short-term on-the-job training
	Cashier	3,130	63,820	\$16,540	\$18,310	17.10%	44.10%	none	Short-term on-the-job training
	Teller	670	15,850	\$14,880	\$26,420	2.80%	40.30%	HS/HSE	Short-term on-the-job training
Hospitality	Waiters/waitresses	2,970	47,860	\$17,360	\$24,200	17.10%	36.20%	none	Short-term on-the-job training
	Food Preparation Workers	1,440	37,730	\$17,590	\$23,840	33.00%	44.40%	none	Short-term on-the-job training; vocational training programs facilitate placement
	Cooks (Institution and Cafeteria)	210	36,330	\$22,510	\$29,950	33.40%	43.00%	none	Moderate on-the-job training; candidates will be more competitive with vocational training in food safety, hygiene and safe handling can qualify for certifications, such as the National Restaurant Association Educational Foundation's ServSafe Food Safety Manager certification or the more demanding NYC Department of Health Food Protection Certificate
	Cooks (Restaurant not Fast Food)	690	21,820	\$20,400	\$27,280	33.40%	43.00%	none	Long-term on-the-job training and/or culinary arts training
	Hosts, Hostesses (Restaurant, Lounge, and Coffee Shop)	420	5,420	\$19,870	\$27,150	16.60%	38.70%	none	Short-term on-the-job training; National Restaurant Association Education Foundation Customer Service Certification is helpful
	Baggage Porters and Bellhops	120	4,490	\$18,220	\$25,490	13.10%	34.30%	none	Short-term on-the-job training
	Hotel, Motel, and Resort Desk Clerks	130	3,030	\$24,460	\$34,740	7.70%	36.00%	none	Short-term on-the-job training